



Coxheath Parish Council

Recreation and Open Spaces Working Group

A Meeting of the Recreation and Open Spaces Working Group is due to take place on
Thursday 13 November 2025 at 3.30pm
in the Parish Council Office, Coxheath Village Hall.

Louise Goldsmith

Louise Goldsmith, Locum Clerk to Coxheath Parish Council

17 October 2025

AGENDA

- 01/25 Election of a Chair:**
To receive nominations and vote on appointment.
- 02/25 Administration**
Fire Exits, Fire Meeting Point, Mobile Phones, Intention to Record.
- 03/25 Apologies for absence, Declarations and Dispensations**
a) Apologies for absence
b) To receive Declarations of Interest in respect of matters contained in this agenda.
Disclosable Interests: Under the Localism Act 2011.
Other Significant Interests: Under the Code of Conduct adopted by the Parish Council.
Other Interests: not required to be disclosed under (a) and (b) but voluntary announcements made only for transparency reasons.
c) Requests for Dispensations.
- 04/25 Open Session**
Adjournment to hear from members of the public
- 05/25 Recreation and Open Ground Working Group Terms of Reference**
To consider draft terms of reference for approval by Full Council.
- 06/25 Contracts/Agreements**
a) Hanging Baskets/Load Bearing Certification
b) To agree a grounds maintenance specification
c) To review a football pitch hire agreement
d) Tree Survey
- 07/25 Recreation Ground**
a) Memorial Benches: To discuss the installation of 3 benches
b) Container: To discuss replacing the containers
- 08/25 Playground/MUGA**
a) RoSPA reports and repairs: To discuss
b) Playground/MUGA inspections
c) Honorarium Agreement for the MUGA

09/25 **Village Green**
a) To receive feedback from a site visit
b) To discuss the next steps

10/25 **Confidential Items**

11/25 **Date of the Next Meeting: TBC**