



## Coxheath Parish Council Finance Committee Meeting

**Members are hereby summoned, and notice is given that the next meeting of the  
Finance Committee**

**will be held on Thursday 9 April 2026 at 7pm  
in the Parish Council Office, Coxheath Village Hall.**

**All meetings are open to the press and public.**

*Louise Goldsmith*

Louise Goldsmith, Clerk to Coxheath Parish Council

2 April 2026

### **AGENDA**

- 01/26 Administration**  
Fire Exits, Fire Meeting Point, Mobile Phones, Intention to Record.
- 02/26 Apologies for absence, Declarations and Dispensations**  
a) Apologies for absence  
b) To receive Declarations of Interest in respect of matters contained in this agenda.  
*Disclosable Interests:* Under the Localism Act 2011.  
*Other Significant Interests:* Under the Code of Conduct adopted by the Parish Council.  
*Other Interests:* not required to be disclosed under (a) and (b) but voluntary announcements made only for transparency reasons.  
c) Requests for Dispensations.
- 03/26 Minutes of the last Meeting**  
To consider the minutes of the meeting held on the 12 February 2026 and if in order to authorise the Chair to sign as a true and accurate record.
- 04/26 Open Session:** No decision can be taken during this session but the Chair may decide to refer any matters raised for further consideration.  
Councils cannot lawfully decide any business not specified on the agenda<sup>3</sup>  
a) To comment on Agenda items  
b) To raise new issues with the Parish Council
- 05/26 Insurance Cover**  
a) To note the renewal date and commitment to a 3 year LTA  
b) To review the policy schedule  
c) To review the cover for the tablets
- 06/26 Investment of Reserves**  
a) To receive an update on the new banking arrangements
- 07/26 Review of expenditure versus budget 2025-2026**

**08/26**

**Annual Governance and Accountability Return 2025-2026**

- a) To receive the Internal Auditor Report
- b) To discuss any recommendations
- c) To receive the Annual Governance Statements
- d) To receive the Accounting Statements

**09/26**

**Finances**

- a) Planning application fees: To approve
- b) Replacement Container: To approve the quote
- c) To consider an application for grant funding from the Village Hall Committee
- d) To consider an application for grant funding from the Coxheath Community Coffee Group
- e) To discuss self funding a community warden
- f) Tree Survey and cost implications of remedial and future works

**10/26**

**Budget Requirements/Reserve Allocation**

To review the allocation of reserves.

**11/26**

**Confidential Items**

**12/26**

**Date of the Next Meeting: Thursday 13 August 2026**