



Coxheath Parish Council Finance Committee Meeting

**Members are hereby summoned, and notice is given that the next meeting of the
Finance Committee**

**will be held on Thursday 12 February 2026 at 7pm
in the Parish Council Office, Coxheath Village Hall.**

All meetings are open to the press and public.

Louise Goldsmith

Louise Goldsmith, Clerk to Coxheath Parish Council

6 February 2026

AGENDA

- 60/25 Election of Chairman**
- 61/25 Administration**
Fire Exits, Fire Meeting Point, Mobile Phones, Intention to Record.
- 62/25 Apologies for absence, Declarations and Dispensations**
- a) Apologies for absence
 - b) To receive Declarations of Interest in respect of matters contained in this agenda.
Disclosable Interests: Under the Localism Act 2011.
Other Significant Interests: Under the Code of Conduct adopted by the Parish Council.
Other Interests: not required to be disclosed under (a) and (b) but voluntary announcements made only for transparency reasons.
 - c) Requests for Dispensations.
- 63/25 Minutes of the last Meeting**
To consider the minutes of the meeting held on the 13 November 2025 and if in order to authorise the Chair to sign as a true and accurate record.
- 64/25 Open Session:** No decision can be taken during this session but the Chair may decide to refer any matters raised for further consideration.
Councils cannot lawfully decide any business not specified on the agenda³
- a) To comment on Agenda items
 - b) To raise new issues with the Parish Council
- 65/25 Contracts/Hire Agreements**
- a) Grounds Maintenance Contract: To discuss and approve
 - b) New Email provider: To discuss and approve
 - c) New website provider: To discuss and approve
 - d) Tablets for Members: To discuss and approve
 - e) Tree Survey: To discuss and approve a quote

66/25

Investment of Reserves

- a) To receive and discuss a report from the Clerk/RFO on re-investing the reserves
- b) To agree a recommendation to Full Council

67/25

Asset Register

- a) To review the current asset register

68/25

Model Financial Regulations

- a) To review and discuss

69/25

Finances

- a) To discuss the purchase of a projector
- b) To discuss the purchase of an urn
- c) To receive the updated accounts
- d) Internal Audit 2025-2026: To note the arrangements

70/25

Confidential Items

71/25

Date of the Next Meeting: Thursday 9 April 2026